



iTrent PAYROLL

FULLY COMPLIANT REAL TIME INFORMATION (RTI) & AUTO ENROLMENT

Paying employees represents 40-70% of a company’s operating costs, which is why accuracy and compliance is of utmost importance. Mistakes and late payments can lead to unhappy employees, hefty fines and bad feeling. Ultimately, this damages your organisation. We can help make payroll processes straightforward and hassle free, with our cloud based solution iTrent.

LET’S MAKE PAYROLL EASY

iTrent Payroll provides the best-practice functionality that makes processing payroll easy, no matter how complex your requirements might seem.

FEATURES

iTrent Payroll provides superior levels of performance by automating complex processes and minimising time-consuming tasks, including retrospection, gross to net calculations, RTI, pension auto enrolment, absence processing, e-payslips and P60s.

- Powerful user-defined calculation rules, including ‘what ifs’ can be performed as often as necessary
- Automated retrospection facility makes reversals easy to manage
- Multiple employment functionality allows for flexible payroll runs
- Bulk updating
- Electronic payments to HMRC and other third parties including Real Time Information
- Automatic Enrolment compliant
- Batch scheduling of routine jobs
- Workforce assessment and auto enrolment for workplace pensions
- Up-to-date legislative support for the UK, Republic of Ireland, the Channel Islands and the Isle of Man
- Supports online, printed and e-payslips (e-payslip is delivered as a secure PDF document)
- Manage flexible benefits and reward - From managing entitlements and benefit selection, to ongoing administration and payments
- Support for paying overseas employees

Pay details: Monthly, 29/02/2016 09:00

| Tax code: 997L Cumulative Tax month: 11 NI category: A Legislation: UK Currency: British | | | | | |
|--|---------|-------------|-------|-----------|--------------------|
| Payment | Cash | Rate | Time | Units | Job title |
| - Salary | 2290.39 | 27500.05000 | 37.00 | | Recruitment |
| + Overtime @ 2.0 | 285.92 | 28.59157 | 10.00 | | Recruitment |
| + Expenses | 150.00 | | | | Recruitment |
| + Salary Sacrifice (Child Care Vouchers) | -243.00 | | | | Recruitment |
| Benefit | | Time | Rate | | |
| Deduction | | Cash | Rate | Job title | |
| + NI - A | | 200.32 | | | |
| + Pension Scheme | | 137.90 | | | Recruitment Office |
| + Tax | | 274.20 | | | |
| + Council Tax AEO | | 293.91 | | | |
| + AEO Admin Fee | | 0.00 | | | |
| + Additional pay details | | | | | |

Calculate



PRIVATE AND CONFIDENTIAL

Payroll Name Monthly **Paydate** 29/02/2016

Employee Name Kathryn Baxendale **Tax Period** 11
Tax code 997L / 0
Reference No. 0000538 **N.I. Number** YT239485D
N.I. Code A

| Payments | | Deductions | | This Period | |
|--|----------|-------------------|--------|----------------------|----------|
| Description | Cash | Description | Cash | Description | Cash |
| Salary Sacrifice (Child Care Vouchers) | -243.00 | Tax | 274.20 | Taxable Pay | 2,203.41 |
| Salary | 2,298.39 | NI - A | 200.32 | Non Taxable Pay This | 150.00 |
| Overtime @ 2.0 | 285.92 | Pension Scheme | 137.90 | Pensionable Pay | 2,298.39 |
| Expenses | 150.00 | Council Tax AEO | 293.01 | Employer's NI This | 228.81 |
| | | AEO Admin Fee | 0.00 | | |
| | 2,491.31 | Deductions | 906.33 | | |

Year-to-date

| | |
|-----------------|-----------|
| Tax Paid YTD | 2,932.00 |
| NI - A | 200.32 |
| NI - D | 1,697.90 |
| Taxable Pay YTD | 23,808.31 |
| NIable | 25,325.21 |

NET PAY 1,584.98

Paid By BACS
Sort Code 801902
Account 00216020

Payroll processing: 29/02/2016 09:00

Select action

- Contracts not marked as paid
- Lock contracts on calculation
- Calculate absences
- Enable user calculation debug logs
- Auto-enrolments requiring recalculation 4
- Only recalculate auto-enrolled employees

Action

- Annuitants system
- Calculate payroll
- Cleardown
- Costing
- Lock contracts
- Pensions auto-enrolment
- RTI FPS Extract
- Rollback
- Unlock contracts
- Year end costing

Run

BENEFITS

- Flexible and intuitive solution makes payroll easy
- Efficiency and accuracy meaning your employees are paid correctly, on time, every time
- Compliance guaranteed - our dedicated legislative team are always one step ahead, taking care of complex calculation rules and bringing you peace of mind for HMRC compliance
- Reduce administrative tasks with iTrent's powerful retrospection facility, eliminating manual calculations by dealing effortlessly with both simple and complex scenarios (such as backdated pension scheme membership and NI category changes)
- Reduce payroll costs and paper processes easily by taking the paper out of payroll with automated workflow and authorisation, Employee and manager self-service, e-filing and e-Payslips for reduced printing costs, storage and information processing
- Manage risk and protect data with our iTrent software that has been built to withstand the most stringent security challenges
- Improve payroll efficiencies with the help of Batch scheduling, Net-to-gross calculation, RTI & Pensions reform compliance, auto enrolment, Retrospection, reporting and web-based manager and employee self-service

